

TENDER

Tender Enquiry No: WEX/CMX-WW/2019-20-21/01

Subject: To carry out operations in WEX Wood working section on Works
Contract basis for a period of two years



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WORKS ENGINEERING & CENTRAL SERVICES
(CENTRAL MAINTENANCE SERVICES-WOOD WORKING)

BHARAT HEAVY ELECTRICALS LIMITED
A GOVERNMENT OF INDIA UNDERTAKING
B H O P A L - 4 6 2 0 2 2 (M. P.)



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CENTRAL SERVICES**

CMX- WOOD WORKING

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CMX-Wood Working Division, BHEL Bhopal invites sealed tender on Two-Part bid system for ***works contract to carry out operations in WEX Wood working section on Works Contract basis for a period of two years.*** Contractor should have the experience in doing similar nature of work, like worker having knowledge of wood working like repairing of furniture, auditorium chairs, office furniture etc. Contractor has to provide any work order / Purchase Order / Invoice for the maintenance / various operations for wood working / repair of furniture, auditorium chairs, office furniture etc. Through Open tender notification for the work.

NOTE :

1. Contractors who are interested to submit the tender are required to pay ₹ 500/- (GST Extra) towards tender cost. Tender cost will be accepted only in electronic mode which can be deposited online through following link:
<https://www.bhelbpl.co.in/qcins/iccs.htm>
 The procedure of depositing EMD/SD/Tender Fee is as follows:
 - a. For depositing amount online, depositor has to open SB-Collect through Online E-Payment option available on Internet (www.bhelbpl.co.in under caption new link)
 - b. After reading the instruction for depositing the amount; EMD & Tender Fee amount shall be deposited. EMD and Tender Fee may please be deposit together under EMD module where the EMD & Tender Fee both are applicable.
 - c. After the successful payment DU no. shall be generated from the banking system.
 - d. After depositing the amount, Depositor has to fill Deposit slip available on Internet (www.bhelbpl.co.in under caption new link) by selecting required Enquiry number. Tender Fee and EMD may please be enter separately.
 - e. As and when credit received in BHEL account, automatic mail sent to the depositor.
 - f. After submitting the deposit slip a control number will be generated through system which can be used for getting print out from system.
2. Before tendering, the tenderer if wants can inspect the CMX-Wood Working at BHEL Bhopal and be acquainted with the actual working and other prevalent conditions, facilities available etc. No claim will be entertained later on grounds of lack of Knowledge. At BHEL Bhopal, Shri Amit Kachhawaha, Manager (CMX- Tel 0755-2505476 / 2505193 / 9406903386) can be contacted for the very purpose.
3. Earnest Money Deposit: The bidder has to depossit ₹ 42,505/- as Earnest money which can be deposited online through link
<https://www.bhelbpl.co.in/qcins/iccs.htm>. Offer without EMD will be rejected.
4. Detailed information regarding bidding document or clarifications w.r.t tender if required can be obtained from Shri Amit Kachhawaha, Manager (CMX- Tel 0755-2505476 / 2505193 / 9406903386), Email : a_kachhawaha@bhel.in Therefore all the tenderers/bidders are requested to be in touch till the last date and time of submission of tender.



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PROCEDURE FOR SUBMISSION & OPENING OF BIDS

Bids (in Two parts bid system) should be deposited in Tender box at tender room as described below, on or before the due date & time indicated in the Tender Notice.

**Tender Room (Works Tender Box),
ADM Building,
Ground Floor, BHEL, Bhopal.**

PART-I: TECHNO-COMMERCIAL

This part shall consist of the following:

- The bidder has to deposit ₹ 42,505/- as Earnest money. EMD amount will be accepted only in electronic mode and can be deposited online through following link: <https://www.bhelbpl.co.in/qcins/iccs.htm> . In the absence of submission of EMD, the offer will be summarily rejected.
Tender fee of ₹ 500 (GST Extra) which will be accepted only in electronic mode and can be deposited online through following link: <https://www.bhelbpl.co.in/qcins/iccs.htm> In the absence of submission of tender fee, the offer will be rejected.
- Attached annexures of tender enquiry, duly signed and sealed as a token of acceptance in totality.
- Un-priced copy of PRICE FORMAT/SCHEDULE OF RATES as per Annexure-V. The un-priced copy of the Price bid format shall be the same as the Price bid but without the Prices. All the quoted Prices/Rates etc. shall be replaced with the word "QUOTED" or "Q", in the un-priced copy.
- Documents required for fulfilment of Pre-Qualifying criteria/requirement as per attached annexure- IV.
- Documents for verification of declaration (Annexure- VI) e.g. copy of PAN card, labour licence, PF Code, GST No., Contact No., ESI No. etc.

The bidder should offer only as per tender Specification. BHEL Bhopal reserves the right to accept or reject the technical offer. Price bids of only techno-commercially short listed vendors will be opened.

PART-II : PRICE BID/SCHEDULE OF RATES

Price Format containing PRICES only (to be furnished in the enclosed Price Bid/Price Schedule format (Annexure-V) must be submitted in separate envelope. Prices shall be quoted in Indian Rupees only. Price should be FIRM throughout the Contract period. Price Bid should not contain any technical details and/or Commercial Terms & Conditions as the same are supposed to be contained in PART-I only so that the same can be evaluated before opening of Price Bid(s).

MARKING ON ENVELOPE

Sealed envelope should have bidder's distinctive SEAL and should be super-scribed as follows:-

TENDER No. WEX/CMX-WW/2019-20-21/01

Subject: To carry out operations in WEX Wood working section on Works Contract basis for a period of two years.

Due Date of Opening :

This main envelope should contain 2 No. separate sealed envelope marked as Part-1 & Part -2.



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Both envelopes should have bidder's distinctive SEAL super-scribed as follows:

PART-I: TECHNO-COMMERCIAL

TENDER No. WEX/CMX-WW/2019-20-21/01

Subject: To carry out operations in WEX Wood working section on Works Contract basis for a period of two years.

Due Date of Opening :

PART II: PRICE BID/SCHEDULE OF RATES

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Subject: To carry out operations in WEX Wood working section on Works Contract basis for a period of two years.

Due Date of Opening :

Un-sealed envelopes or envelopes not super-scribed as above may not be accepted/considered. After finalizing the techno-commercial offer, BHEL may negotiate or adopt reverse auction process for arriving at lowest price offer. Price bids of only techno-commercially qualified vendors will be opened.

BID SUBMISSION

- i) Tender should be dropped in the tender box (Works Contract) at the address mentioned below:

**Tender Box (WORKS CONTRACT)
Tender Room , Ground Floor
ADMINISTRATIVE Building,
Bharat Heavy Electricals Limited,
Piplani, BHEL, Bhopal, M.P. - 462022**

- ii) Bids submitted by post shall be sent by "**REGISTERED POST**" only and shall be posted with due allowance for any postal delay. Bids shall be submitted latest by **11:00 Hrs.** of the due date. Bids received after the Due Date and Time shall be rejected.

BID OPENING

- i) PART-I (EMD, tender fee and Techno-Commercial Bid) is to be opened on the due date and time as specified in the Tender Notice, in the presence of bidders who may like to attend in the tender room itself.
- ii) Part-II (Price Bid) shall be opened subsequently. Date and time of Price Bid (Part-II) opening shall be intimated to the technically and commercially acceptable bidders only.
- iii) Not more than two representatives will be permitted to be present for the tender opening.
- iv) No correspondence shall be entertained from the bidders after the opening of Price bid(s).
- v) Standard pre-printed conditions of the bidders attached to the offer will not be accepted and only those mentioned in the body of his offer will be considered.
- vi) Unsolicited bids shall not be entertained. Unsolicited revised Price Bids also, shall not be entertained at any stage of the tendering process.
- vii) BHEL reserves the right to go further for price negotiation after opening of price bid if needed.
- viii) Vendor not submitting EMD and Tender Fee, their offer- PART II will not be opened.



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LANGUAGE & CORRECTION

- i) The bidder shall quote the rates in English Language & International Numerals only
- ii) Bidder shall fill the original tender documents issued by BHEL. All entries and Signatures in the bid shall be in Blue ink only; each page of the bid shall be signed & stamped using official seal of the company by the bidder.
- iii) All entries shall be filled in neat & legible handwriting. No over-writings erasures & corrections are permitted and may render such bid liable for rejection.
- iv) However, if any cancellations, corrections & insertions are in the bid, the bidder shall duly attest the same.
- v) The Rate quoted shall be deemed to cover working under adverse conditions as well as supervision from the contractor side, Risk and overheads of all kinds. The Rate quoted shall take into account all labour, Income Tax, Service Tax & restrictions involved in carrying the work.
- vi) Bid should be free from correction, overwriting, using correcting fluid etc. Any interlineation, cutting, eraser or overwriting shall be valid only if they are attested under full signature(s) of person(s) signing the bid as bid shall be liable of rejection.
- vii) All overwriting / cutting etc. will be numbered by bid opening officials and announced during bid opening.
- viii) In case of Tie between two or more parties, discounted offer shall be asked from all the suppliers and L1 will be decided on the discounted offers.

COMPENSATION ON ACCIDENTS

BHEL shall recover the amount of compensation paid to victim(s) by BHEL towards loss of life/permanent disability due to an accident which is attributable to the negligence of contractor, agency or firm or any of its employees as detailed below:

- a) **Victim:** Any person who suffers permanent disablement or dies in an accident as defined below.
- b) **Accident :** Any death or permanent disability resulting solely and directly from any unintended and unforeseen injurious occurrence caused during the manufacturing / operation and works incidental thereto at BHEL factories/offices and precincts thereof, project execution, erection and commissioning, services, repairs and maintenance, trouble shooting, serving, overhaul, renovation and retrofitting, trial operation, performance guarantee testing undertaken by the company or during any works / during working at BHEL Units / Offices / townships and premises / Project Sites.
- c) **Compensation in respect of each of the victims:**
 - i) In the event of death or permanent disability resulting from Loss of both Limbs ₹ 10,00,000/- (*Rupees Ten Lakhs*).
 - ii) In the event of other permanent disability ₹ 7,00,000/- (*Rupees Seven Lakhs*)
- d) **Permanent Disablement:** A disablement that is classified as a permanent total disablement under the proviso to Section 2 (I) of the Employees Compensation Act 1923.



BHOPAL

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PAYMENT, WAGES & BONUS TERMS

Payment shall be made against the submitted bill as per BHEL specified norms on monthly basis as per the standard terms. Payment to the contractor will be on the basis of actual attendance of manpower within 60 days after submission of bills. (In case of MSME it will be 45 days). Bonus has to be paid to all the employees as per Govt/BHEL Extant rule on annual basis. After receipt of bonus on due date as per BHEL Norms the clearance of next month bill will be made.

PENALTY CLAUSE

Contractor can provide substitute in place of absent worker without any extra payment. Penalty will not be applicable for medical case. Submission of Medical documents from ESI is mandatory. Penalty shall be deducted from running bills on the basis of following rates:

S. no	Condition	Penalty amount	
1.	If contractor fails to deploy skilled worker (or he remain absent) for consecutive working days.	For less than 15 days of absence	Nil
		For total 15 days of absence	₹ 3000/- per skilled worker
		For total or more than 15 days of absence	Additional ₹ 200 per day per skilled worker
2.	If contractor fails to deploy semi-skilled worker (or he remain absent) for consecutive working days	For less than 15 days of absence	Nil
		For 15 days of absence	₹ 1500/- per unskilled worker
		For total or more than 15 days of absence	Additional ₹ 100 per day per unskilled worker

NOTE: GST on penalty shall be extra. Penalty shall be deducted for working days only.

VALIDITY OF OFFER

Offer shall be kept valid for three months.

TENDER EVALUATION

Total/Gross Total of Prices should be indicated both in words as well as in figures. If there is a difference between prices quoted in words and figures or if there is any other price discrepancy, lower value(s) will be considered for evaluation & ordering. L1 (Lowest-bid) will be evaluated based on Lump-sum basis (*i.e. Lowest total cost to BHEL, Bhopal including taxes and duties*).

DEVIATIONS

Bids shall be submitted strictly in accordance with the Technical specification and Terms & Conditions of the Tender Enquiry. No deviation is allowed.